

**Wolfeboro Police Commission
Meeting Minutes
April 12, 2012**

Members present: Vice-Chairman Ron Goodgame and Bob Copeland

Members/staff absent: Chairman Joe Balboni Jr.

Staff present: Police Chief Stu Chase, Lieutenant Dean Rondeau and Recording Secretary Amelia Capone-Muccio.

Invited guest/speakers: none.

Vice-Chairman Goodgame called the meeting to order at 4:00 PM and introduced the Commissioner's, staff in attendance and noted a quorum was present.

Consideration of Minutes

➤ ***Public minutes of March 8, 2012***

Commissioner Goodgame amended page two, three lines down to correct "apprehension". He corrected the article referred to from Mellissa Seamans to Larrisa Mulkern in the Union Leader dated March 28, 2012.

Commissioner Bob Copeland moved the Wolfeboro Police Commission to accept the public minutes of March 8, 2011 as amended. Commissioner Ron Goodgame seconded. Members voted and being none opposed, the motion passed.

Community Relations

Commissioner Goodgame thanked Chief Chase and Lieutenant Rondeau for meeting with the Men's Breakfast Club at the Wolfeboro Inn speaking in regards to the recent burglaries and giving a presentation on how not to become a victim. He thanked the Police Department for their professionalism and commented on what a professional organization it is.

Activity Reports

Chief Chase reviewed the following activity reports for the month:

Offenses (State Law) by month: He stated the total offenses for the month was 56, a 40% decrease from last month.

Arrest status report: He stated the report is a synopsis of the arrests for the month and reported a 34% decrease in arrests last month.

Personnel Analysis report: He stated the report is a synopsis of each officer's reporting for the month and he summarized the report.

Accidents by street name: He stated there were a total of 8 accidents last month a 33% increase from last month.

Citation analysis report: He summarized the citations by street location and he reviewed some of the details of this report with 173 reported for last month. He noted the focus is education and most of the stops were warnings.

Traffic/Parking Control: N/A

Prosecutor's report: He stated they had 30 defendants who faced 33 offenses last month and of that there were 16 arraignments, 7 pleas, 2 trials and 5 pre-trial conferences.

School Resource Officer (SRO) Report: SRO Cooper provides a detailed report of his busy schedule including 31 investigations at the High School and 8 investigations at the Middle School.

Budget: N/A.

Call analysis by call reason: N/A.

Chief's Items

Chief Chase reported his monthly activity as follows:

- Two prospective candidates are in the hiring process for part-time dispatchers.
- This is National Public Safety Telecommunications Week and it is an unheralded deed of our dispatchers for these critical people between the callers and the emergency responders. Central Dispatch handled 44,035 calls and 4, 183 "walk-ins" in 2011.
- They are finally operating a full strength in the Police Department and are pleased to report no burglaries reported in March.
- Personnel will attend training by Primex on April 24th at the Library.
- Sgt. Keaton did a ride-along with a high-school student interested in law enforcement as a career.
- Dispatch Supervisor Lyons and Detective Maloney will be participating in Health and Safety Fair at the Children's Center tomorrow.
- He conducted an in-depth interview with Community TV in response to the Commission's interest in getting the public to hear from the Public Safety Staff. Lieutenant Rondeau has already participated in such and Senior Patrolman O'Brien and Blek are scheduled to participate as well.
- They received a letter of thanks from the Kingswood Youth Center for donating unclaimed bicycles to their repair and distribution program.
- Sgt. Keaton received two letters of thanks this month, one for a serious child endangerment case for a Florida resident regarding his granddaughter and another for a call involving a depressed individual contemplating suicide.
- They will be sending out the annual letter to those purveyors of alcoholic beverages to use diligence in checking the age of customers and he read a copy of such annual letter. He noted grant funding allows the ability to have extra patrols to enforce underage drinking this summer and if you are a licensed to sell or dispense alcohol businesses, you will be tested.
- He reminded the public to be on alert for Scams and the latest scam called the "grandparent scam" targeting the elderly pretending a family member is in need of help. (See attached press release read for the record)
- He met with the Fire Chief, Public Works Director and others on the upcoming repairs to the Public Safety Garage.
- He is reviewing the specs for the 2013 budget of leasing three new Police vehicles.

- Dispatch Supervisor Lyons is currently over-seeing several projects as follows: repeater upgrades, NCIC audit, MainStay server upgrade, conversion of webmail to outlook and meeting with vendors for the new phone system.

Discussion

Department organization

Commissioner Goodgame questioned if they could get an updated organization chart of the Police Department staff.

Chief Chase replied he would provide such at the next meeting.

Commissioner Goodgame suggested they provide a summary of each Sergeants duties for the public's knowledge as well.

Activity Reports

Commissioner Copeland questioned the activity at the Kingswood Art Center.

Chief Chase replied it reflects the activity of the SRO and that it is significant for one officer.

Scams

Commissioner Goodgame noted another scam involving PayPal and soliciting through e-mail for personal information.

Commissioner's Items

Board of Selectmen Representative

Commissioner Goodgame thanked Chuck Storm for his term as liaison to the Police Commission and welcomed Sarah Silk and is looking forward to enhancing the communication between the Commission and the Board of Selectmen. He noted by law that a Board of Selectmen cannot be a member of the Commission, but it does help to have a representative attend the meetings to understand the needs of the Department especially during budget season.

Ms. Silk agreed and looks forward to begin on that team and noted Chief Chase has a good history of providing an excellent budget. She also thanked the Department for their support of the Hazardous Waste Medicine collections.

Board of Selectmen Representative

Drug Take Back Program

Ms. Silk questioned the participation of the program.

Lieutenant Rondeau replied the Department will participate in the program by the DEA for a drug collection programs at the Police Department on April 28, 2012 and such will be turned over to the DEA for disposal.

Ms. Silk again thanked the department for their support of such program and supporting the Hazardous Waste Facility program as well.

Repeater project

Ms. Silk questioned the status of the RFP for this project and offered her assistance in the project.

Chief Chase replied that he is not sure of the status of the RFP, but would get such information to her.

Press

Elissa Paquette of the Granite State News questioned the details of the drug take back program.

Ms. Silk replied this event will be at the Police Department on April 28th only and the Hazardous Waste Facility will hold two, one on the third Saturday in June and August.

Lieutenant Rondeau replied the DEA typically holds one at the Police Department once per quarter in an effort to keep prescriptions drug off the streets.

Public Comment

None.

Being no further business, Vice-Chairman Goodgame entertained a motion to non-public session.

Commissioner Bob Copeland moved the Wolfeboro Police Commission to move to non-public session under RSA 91-A at 4:46 PM to 3 c. Commissioner Ron Goodgame seconded. Roll call vote, Bob Copeland-yes and Ron Goodgame-yes, being none opposed, the motion passed.

The Commission re-entered public session at 5:01 PM.

Vice-Chairman Goodgame announced that the Commission sealed the non-public session minutes of the April 12, 2012 by a 2/3rd vote as required by law.

Being no further business before the Commission, Vice-Chairman Goodgame entertained a motion to adjourn.

Commissioner Bob Copeland moved the Wolfeboro Police Commission to adjourn at 5:02 PM. Commissioner Ron Goodgame seconded. Being none opposed, the motion passed.

Respectfully submitted,

Amelia Capone-Muccio

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